

EQUIPMENT OPERATOR/LABORER

Position Purpose:

The purpose of this position is to perform skilled, semi-skilled and unskilled manual work in the operation of complex and semi-complex heavy, moderately heavy, specialized, and light equipment assisting in construction, maintenance and repair projects of the public works department; all other related work as required. Work involves responsibility for the safe and efficient operation of assigned equipment. Employees of this class may perform manual labor or operate small power tools. Work involves the Equipment Operator in the maintenance and construction of streets, sidewalks, storm drains and sewers, snow and ice control or removal, refuse collection, and the performance of manual tasks in connection with the operation of equipment. The Equipment Operator/Laborer is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control.

Supervision:

Supervision Scope: Functions are generally well defined and limited in scope but which may involve some judgment and initiative in determining method of completion.

Supervision Received: Works under the general supervision of the Highway Foreman, referring all questionable cases and problems to supervisor. The position is subject to review and evaluation according to the Town's personnel plan.

Supervision Given: None.

Job Environment:

Work is performed outdoors and/or inside trucks/equipment, at which time the employee may be exposed to weather extremes of heat and cold temperatures and inclement weather. Required to traverse uneven terrain and is subject to the hazards associated with construction sites. Work environment is very loud. May be exposed to hazardous materials such as oil, grease and chemicals. On-call 24 hours per day, 7 days per week.

Regularly operates an automobile/light trucks, heavy trucks and equipment, and power, hand, and/or pneumatic tools.

Regularly fills in for the Roll-Off Truck Operator as needed.

Interacts with other division and municipal employees and contractors.

Errors in judgment may result in significant time loss and delay, cause damage to equipment, and result in serious personal injury and injury to others.

Essential Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

Assists with street maintenance and repair projects by performing manual work and operating public works department equipment. Examples of projects include the following: performing preventative maintenance and repairs on streets, roads, sidewalks, manholes, catch basins and drainage systems; cutting brush; repairing damaged curbing, guardrails, street signs; and other maintenance, care, upkeep, repair, and beautification projects of highways, streets, parking lots, and other town property.

Operates heavy and light equipment of moderate complexity; operates snow plowing and sanding equipment, heavy dump trucks, hand and power tools, and roadside mowers.

Sweeps sidewalks and roads, rakes and mows lawns; pickups and hauls debris and rubbish; shovels snow; sands roads and operates trucks and equipment in connection with snow removal activities. Installs and repairs road signs.

Inspects equipment according to prescribed procedures prior to operation to assure that all controls and safety devices are functioning properly; lubricates and makes minor adjustments to the equipment as necessary; reports major problems to supervisor so that repairs can be made.

May perform welding and fabricating.

Assists other town departments as needed. May be required to move furniture, install air conditioning, help volunteers with equipment, set up bleachers, etc.

Handles and stores chemicals in the garage.

Regular attendance and punctuality at the work place is required.

Must adhere to safety standards and use proper protective equipment for each job duty.

Must comply with and stay current on mandatory trainings.

Performs similar or related work as required, directed or as situation dictates.

Recommended Minimum Qualifications:

Education, Training and Experience:

High school graduation; three years of light and heavy equipment operation experience; or any equivalent combination of education and experience.

Special Requirements:

Possession of a valid Class B Commercial Driver's License

Knowledge, Ability and Skill:

Knowledge: Working knowledge of the materials, methods and techniques relative to road construction and maintenance. Working knowledge of the hazards and safety precautions involved in the work performed.

Ability: Ability to operate light and heavy motor equipment. Ability to follow detailed instructions given by supervisor. Ability to make minor repairs and adjustments to equipment operated. Ability to communicate effectively orally with supervisor and peers. Ability to follow proper methods, procedures and safety precautions. Ability to carry out oral and written instructions. Utilizes proper sanitary precaution when handling trash, garbage and other potential biohazards.

Skill: Skill in operating above-mentioned equipment.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee is required to perform heavy manual labor under varying weather conditions for long periods of time and to drive heavy equipment for long periods of time during all types of weather conditions. Employee is required to stand, walk, sit, and hear for extended periods. Employee is required to traverse uneven terrain. Frequently required use hands to finger, handle, or feel objects, tools, or controls; reaches with hands and arms; stoops, kneels, climbs and crawls. Specific vision abilities required include close, distance, and peripheral vision and the ability to adjust focus. Incumbent must be able to hear normal sounds, distinguish sound as voice patterns and verbally communicate. Frequently lifts more than 100 lbs. Regular and sustained periods of strenuous physical exertion, requiring ability to lift, carry and position heavy objects utilizing proper body mechanics and techniques.

(This job description does not constitute an employment agreement between the employer and employee. It is used as a guide for personnel actions and is subject to change by the employer as the needs of the employer and requirements of the job change.)